



## PREPARE YOUR ARRIVAL: check list of the important documents needed in France

Apart from your passport, any document you bring, if written in a EU language, will be accepted without translation by the French administration.

If the document is written in another type of language, it will be required to be translated by a sworn translator once you are in France.

Three options:

- Check on our website, in the Health insurance page, for a list of sworn translators in France.
- You can also contact the French embassy in your country but make sure they will provide you with a translation stamped by THEIR services.
- Last option is to turn to your embassy once in France.

Bringing original documents is safer. However, if you choose otherwise, make sure to have with you excellent colour copies and scan of the following elements. This list is applicable to the researcher AND to any member of his/family relocating with him/her:

- **current valid passport** for each person (Obviously you need the actual passport to enter France, no copy will do, in any circumstance)
- **birth certificate:** (it must be readable, complete, no lines blurry or missing, or half erased). The document must be dated and stamped by the administration of your country. It will be required by French administration in order to register you in the national health system. If your birth certificate doesn't comply to the quality described above, you'll need to ask for a new one from your administration.
- **wedding certificate:** make sure the names appearing on this document are spelled exactly like the ones used on your passports. The doc must be readable, complete, no lines blurry or missing, or half erased. It must be dated and stamped by the administration of your country.
- **last diplomas** (your master diploma and/or PHD diploma). If you will be studying in France, transcripts might be requested.
- **driving licence** (only if you plan on driving/renting while in France. A foreign driving licence can not be used as a form of ID in France)
- Any **document proving the nature of your research stay in France** (not all applicable, depends on your individual situation): host agreement (convention d'accueil), research collaboration agreement (convention séjour recherche), letter of invitation...

### The following documents can also be useful:

#### HEALTH:

- the European social security card *if you are already residing in another European country* and have the local national health insurance there. Otherwise, a private health insurance is recommended for the first 5-6 months *IF you have an ongoing health condition* requiring to see doctors and have medication. Contact us in doubt.
- health record for each family member, especially vaccination record and important prescriptions

#### FINANCE:

- funding certificate proving your resources while in France: grants letter, fellowship allowance...
- last income tax declaration in the last country you lived in.

#### SPECIFIC TO CHILDREN:

- school records mentioning level reached

#### ID PHOTO:

You might have to provide identity photos with [French norms](#). We advise you to wait until you are in France to have those photos taken in the recommended booths (electronic e-photos are usually required and must to be done in France). Check out info on our website about e-photo in the section Formalities-> Visa-Residence Permit.